

INSTITUTE OF MANAGEMENT SCIENCES, PESHAWAR

ADMISSION POLICY 2017 (Updated)

(Approved by the Academic Committee in its ninth meeting held on January 06, 2017 and updated in 11th and 13th meeting of Academic Committee)

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ADMISSION POLICY 2017

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- i. Admission will be open to all based upon merit and subject to the meeting of criteria irrespective of race, gender, ethnicity or socio-economic conditions.
- ii. Admissions to the undergraduate and postgraduate programs shall be made once a year; either for Fall Semester or for Spring Semester.
- iii. The number of students to be admitted in a program shall be determined by the Admission Committee at the time of admissions, on case to case basis.
- iv. All information submitted by the applicants for admission should be supported by attested copies of all relevant documents including transcripts and certificates; lack of official proof shall render a document invalid.
- v. The applicant shall remain responsible for the provision of complete, correct and timely (before the closing date) information to the Admission Office; incomplete or incorrect information will not be entertained.
- vi. Provision of false, forged or fake document(s) or such entry in the admission form shall be dealt with the prevailing laws of the land. In such a case, the applicant's request shall not be processed for admission. The admission of such an applicant shall be cancelled.
- vii. The Institute reserves the right to cancel the degree of such a candidate, at any stage, who succeeds in getting admission by submitting forged / false document(s) or making false entries.
- viii. The Institute partial scholarship will be awarded to 10 percent of the students admitted in BBA, BCS, BSSE, BS Social Sciences, BSc Economics, BS (A&F), MBA (1.5, 2.5& 3.5 years), MBA, Banking and Finance, 3.5 years, MBA Islamic Banking and Finance (1.5 years), MPA, MSc Computer Sciences, MSc Economics, MSc Finance ; whereas, in case of MBA 1.5 years program, the institute's own students will be given five percent of the said 10% scholarship while the remaining five percent will be given to other students.
- ix. However, the Admission Committee reserves the right to increase, decrease or abolish the specified percentage of scholarships, on case to case basis.
- x. There will be no reserved / quota seats for admission to any program in any category at the Institute.
- xi. The eligibility requirements for admission to various programs of the Institute are enumerated in detail below:

Program Name	Eligibility Criteria	Program Duration
1. Bachelor of Business Administration 2. BS (Accounting & Finance) 3. BSc Economics 4. BS Social Sciences	<p>FA/FSc or Equivalent qualifications with at least second division, securing 45% marks in aggregate.</p> <p>Qualifying the admission test and interview is compulsory. A candidate scoring less than 40% marks in the test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in HSC or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>A candidate shall be given a special credit of thirty marks for admission in each program mentioned above if he/she has studied Economics / Psychology / Computers / English Advance and Home Economics at intermediate level or has done A level.</p> <p>A candidate shall be given a special credit of sixty marks for admission in each program mentioned above if he/she has studied Economics/Psychology/Computers/English Advance in combination with each other or in combination with Statistics at intermediate level or has done A level business studies.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p> <p>The marks shall be added to the marks obtained at HSC or equivalent.</p>	4 years 8 semesters Min Cr. hrs = 130-136
1. Bachelors of Computer Science (BCS)	<ul style="list-style-type: none"> FA/FSc or Equivalent qualifications with at least second division, securing 50% marks in aggregate. 	4 years 8 semesters Min Cr. hrs = 130-136

<p>2. Bachelors of Software Engineering (BSSE) 3. Bachelors of Science in Data Sciences (BSDS)</p>	<ul style="list-style-type: none"> • The students who have not studied Mathematics at intermediate level must pass deficiency courses of Mathematics of 6 credit hours within one year of their regular studies. • Qualifying the admission test and interview is compulsory. A candidate scoring less than 40% marks in the test and interview will stand disqualified for admission. • Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply. • The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in HSC or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview. • A candidate shall be given a special credit of thirty marks for admission in each program mentioned above if he/she has studied Computer Science and/or statistics at intermediate level (for BS Data Science program only) at intermediate level or has done A level. • The Hafiz Quran shall be given a special credit of 20 marks. <p>The credit marks shall be added to the marks obtained at HSC or equivalent, subject to fulfilment of basic eligibility criteria of 50% marks.</p>	
<p>1. BS (English)</p>	<ul style="list-style-type: none"> • FA/FSc or Equivalent qualifications with at least second division, securing 45% marks. • Qualifying the Institute's admission test and interview is compulsory. A candidate scoring less than 40% marks in the test and interview will stand disqualified for admission. • The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in HSC or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview. 	<p>4 years 8 semesters Min Cr. hrs = 130-136</p>

	<ul style="list-style-type: none"> • A candidate shall be given a special credit of thirty marks for admission if he/she has studied English Elective at intermediate level. • The Hafiz Quran shall be given a special credit of 20 marks. <p>The credit marks shall be added to the marks obtained at HSC or equivalent, subject to fulfilment of basic eligibility criteria of 45% marks.</p>	
<ul style="list-style-type: none"> • MBA 3.5 years • MBA (Banking & Finance) 3.5 years 	<p>Two years BSc/BA/B.Com/HND (Edexcel) or any equivalent degree.</p> <p>Qualifying the admission test and interview is compulsory. A candidate scoring less than 40% marks in the test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/BSc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>A candidate shall be given a special credit of thirty points for admission if he/she has studied Economics / Psychology / Computers / English Advance/Home Economics/HND at BA / BSc level or equivalent level.</p> <p>A candidate shall be given a special credit of sixty marks in the following cases:</p> <ol style="list-style-type: none"> If he/she has studied Economics / Psychology / Computer Science / English Advance in combination with one another at BA/B.c or equivalent level. If he/she has studied Economics/ Psychology / Computers / English Advance in combination with Statistics at BA/BSc or equivalent level. 	<p>3.5 years 7 semesters Min Cr. hrs = 90</p>

	<p>iii. If he / she has done any one of the stated program such as BBA / BCS / BSc Economics or BBA-IT.</p> <p>The marks shall be added to the marks obtained at the bachelor's level or equivalent.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
<p>1. MBA 1.5 years (Morning & Evening)</p> <p>2. MBA (Banking & Finance) 1.5 years</p>	<p>Candidates possessing a 4 years bachelor degree in Business Administration of at least 130 credit hours or 2 years Bachelor of Business Studies of at least 60 credit hours and a minimum CGPA of 2.5 are eligible to apply.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission. However, the Institute graduates are exempted from the requirement of test and interview.</p> <p>Candidates who have secured at least 40% in the NTS-GAT General are also eligible to apply.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years</p> <p>3 semesters</p> <p>Min Cr. hrs = 30</p>
<p>MBA (Islamic Banking & Takaful) 1.5 years</p>	<p>Candidates with a BBA (Hons) of least 130 credit hours and a minimum of 2.5 CGPA and candidates with a BBS (2 years) of at least 60 credit hours and a minimum of 2.5 CGPA are eligible to apply. Candidates with any other type of 16 years education with Business and Islamic Law/Economics related subjects can also be considered for the admission to MBA Islamic Banking and Takaful.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission. However, the</p>	<p>1.5 years</p> <p>3 semesters</p> <p>Min Cr. hrs = 30</p>

	<p>Institute graduates are exempted from the requirement of test and interview</p> <p>Candidates who have secured at least 40% in the NTS-GAT General are also eligible to apply.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
MBA 2.5 years (Evening)	<p>16 years non business degree MSc/MA/MBBS/BSc/BE (engineering) /BSc (Agriculture)/LLB/4 years BA/BS program or any other equivalent education as endorsed by the HEC having at least second division, securing 45% marks in aggregate are eligible to apply.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-GAT General are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in MA/MSc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>2.5 years 5 semesters Min Cr. hrs = 66</p>
<p>MBA (Program duration: minimum 02 years/4 semesters)*</p> <p>(*The degree may be completed in a minimum 1.5 years by students with 16 years of relevant business</p>	<p>16 years of Bachelors or Master degree with a minimum of 2.5 CGPA out of 4.00 (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 45% marks in the annual system from any HEC recognized university/ institute.</p> <p>MBA for Business graduates: Qualifying the Institute's own test or any other test</p>	<p>2 Years 4 Semesters Min Cr. hrs = 60 to 66</p>

<p>education. Such students can earn an exemption of up to 36 credit hours to be decided by the Institute.)</p>	<p>required by HEC with minimum 40% marks in test and minimum 40% marks in interview are mandatory for admission.</p> <p>MBA for Non-Business graduates: Qualifying the ETS-GRE general test/NTS-GAT General/Institute's own test or any other test required by HEC with minimum 40% marks in test and minimum 40% marks in interview are mandatory for admission.</p> <p>However, the Institute's business graduates are exempted from the requirement of test and interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
<p>1. MSc Finance 2. MSc Applied Economics 3. Master of Public Administration (MPA)</p>	<p>Candidates with a BA/BSc, B.Com, BBA or equivalent qualification and having at least second division, securing 45% marks in aggregate are eligible to apply.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/B.Sc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>2 years 4 semesters Min Cr. hrs =60-66</p>
<p>MSc Computer Science</p>	<p>BSc degree or equivalent qualification with Computer Science or Mathematics as an elective subject, having at least second division, securing 45% marks in aggregate are eligible to apply.</p>	<p>2 years 4 semesters Min Cr. hrs = 72</p>

	<p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/B.Sc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks</p>	
<p>Master of Public Health (MPH)</p>	<p>Admission in MPH will be purely on merit basis. Proposed order of preference:</p> <ol style="list-style-type: none"> 1. Doctors (degree holders in Medicine/ Dentistry) at least 2nd division in following positions: a. Govt. /autonomous organization. b. National./international NGOs 2. Medical staff other than above i.e doctors) including paramedical, nursing, and other auxiliary staff employed in management positions of the above organizations. 3. MA/Postgraduate/ Diploma/BA degree holder, at least 2nd division, employed in the above positions and having qualifications in area related to Health, Public administration, Business Administration, Economics, Sociology, Mass Communications, Journalism,, social work, or pharmacy with a at least 3 years experience. 4. In case of vacant seats, inexperienced candidates may also be considered. <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p>	<p>2 years 4 semesters Min Cr. hrs = 60-66</p>

	<p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/BSc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
MS (Management)	<p>16 years of education in the relevant disciplines with a 2.70 CGPA or 60 % marks in the annual system (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program in the relevant field) from any HEC recognized institution/University.</p> <p>Qualifying the ETS-GRE general test/NTS-GAT General /Institute's own test or any other test required by the HEC with minimum 50% marks in test and minimum 40% marks in interview are mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
MS (Project Management)	<p>16 years of education in any discipline such as Law, Engineering, Medicine, Science, or Management with a 2.70 CGPA out of 4.00 (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>

	<p>university/institute.</p> <p>Qualifying the ETS-GRE general test/NTS-GAT General/Institute's own test or any other test required by the HEC with minimum 50% marks in test and minimum 40% marks in interview are mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
MS- Computer Science	<p>4 year BCS/BIT/BE or BS (Telecom, Electrical, Electronics) with at least 2.70 CGPA or 2 years Master's degree in Computing/IT (awarded after 2 years BSc) with a 2.70 CGPA (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p> <p>Qualifying the ETS-GRE general test/NTS-GAT General /Institute's own test or any other test required by the HEC with minimum 50% marks in test and minimum 40% marks in interview are mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
MS-Information Technology	<p>4 years BCS/BIT/BE or BS (Telecom, Electrical, Electronics) with at least 3.0 CGPA or 2 years Masters degree in Computing/IT/(awarded after 2 years BSc) with a 3.0 CGPA(with a minimum of 130</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>

	<p>credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p> <p>Qualifying the NTS-GAT general test/Institute's own test or any other test required by the HEC with 50% marks and interview is mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
MS (Economics)	<p>16 years of education in the relevant disciplines such as BSc/BS Economics with a 2.70 CGPA or MSc Economics, MSc Applied Economics with a 2.70 CGPA (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p> <p>Qualifying the ETS-GRE general test/ NTS-GAT General/Institute's own test or any other test required by the HEC with minimum 50% marks in test and minimum 40% marks in interview are mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
MS (Development Studies)	<p>16 years of education in any related discipline such as Arts and Humanities, Social Sciences, Law, Economics, Public Administration, Environmental Sciences, Business and Management Sciences, and Commerce with a 2.70 CGPA (with a</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>

	<p>minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p> <p>Qualifying the ETS-GRE general test/NTS-GAT General/Institute's own test or any other test required by the HEC with minimum 50% marks in test and minimum 40% marks in interview are mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
<p>PhD (Management), PhD (Computer Science), PhD (Economics), PhD (Islamic Business and Finance)</p>	<p>BS/MS/MPhil or equivalent degrees with a minimum CGPA of 3.00 out of 4.00 in the semester system or First Division in the annual system in the most recent degree obtained from Pakistani or foreign universities.</p> <p>The applicants shall be required to submit a Statement of Purpose, which shall form an integral part of the application.</p> <p>All applicants to PhD programs shall be required to take one of the following non-subject specific admissions test:</p> <p>i. Minimum 60% marks in The Graduate Record Examination (GRE) test administered by the Education Testing Service;</p>	<p>Min 3 years, Max 8 years, Min Cr. hrs =54</p>

	<p>ii. Minimum 60% marks in a graduate admission test administered by the Education Testing Council;</p> <p>iii. Minimum 60% marks in NTS-GAT General</p> <p>i. Minimum 70% marks in the Institute's own test.</p> <p>Registrations are offered in the PhD programs throughout the year.</p>	
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INSTITUTE'S ADMISSION TEST VALIDITY

The candidates who qualify the Institute's Entrance Test for MBA, MS and PhD programs shall be valid for:

- Two years for getting admission into the respective programs at the Institute.
- The Institute may issue a proper result card to the candidates who qualify the test, when required.

GENERAL INSTRUCTIONS:

1. Those applicants who have a valid NTS score will not be required to appear in the test; however they can take the Institutes ETEA Test to improve their score.
2. Appearance and Qualifying of the Written Test & Interview separately are compulsory requirements for Admission.
3. All candidates will be provided Entrance Slip for appearing in the Test. Candidates without the Entrance Slip shall not be allowed to enter the Examination Hall/Premises.
4. All the candidates must take care of their Entrance Slip. In case the Entrance Slip is misplaced, the candidate can get its duplicate copy from the Admission Office of the Institute on payment of prescribed charges.
5. All Original Documents shall be verified at the time of Admission. Students are required to attach only their relevant Provisional Certificates & DMCs and 3 passport size photographs with the Application Form. The candidate shall write his/her name and father's name at the back of the photographs.
6. The Documents once submitted with Admission forms shall not be returned.

7. No separate call letters are issued to the candidates for the Test. All Information regarding Admission shall be displayed on the Institute's Notice Board and Website.
8. The Institute does not accept any responsibility to entertain the admission forms sent by Post.
9. Prospectus along with Application Forms and Sample Question Papers for the Entry Test can be obtained from the office of the Institute on payment of prescribed amount (non - refundable) towards the cost of Prospectus, Application Forms, Sample Test Paper, Test Administration, Grading and Application processing etc.
10. The Venue of the Written Test shall be notified on the Institute's Notice Board and Website.
11. Hostel accommodation may be provided to the students subject to the availability of seats.
12. Students are not allowed to bring Mobile Phone to the Examination Hall.
13. The marking of the examination will be conducted through computer based checking. The Educational Testing and Evaluation Authority (ETEA), Khyber Pakhtunkhwa will conduct the marking of the test.