

October 23, 2024

**Subject: - Minutes of the pre-bid meeting pertaining to the "Provision of Group Health Insurance/Takaful Services held at 11:00 AM on 20-10-2024 at IMSciences Peshawar**

The subject meeting was held under the chairmanship of the Deputy Director in the Conference room of the Institute at 11:00 AM on 23-10-2024. The following members of the procurement committee and technical staff attended the meeting.


1. Mr. Waqar Ahmad (Deputy Director & Manager P&D)
2. Mr. Muhammad Imran Khan (Controller Finance)
3. Mr. Haseeb Ahmad (Manager Administration)
4. Mr. Amir Zaib (Procurement Officer)

The following also attended the pre-bid meeting:

1. Mr. Manzoor Bilal, Marketing Officer, State Life Insurance.
2. Mr. Muhammad Yaseen, Admin & Monitoring Officer, State Life Insurance.
3. Mr. Farman Ullah, Branch Manager Askari General Insurance Co. Ltd.

The Committee discussed thoroughly the tender documents with participants and after a detailed deliberation, the following amendments to the tender documents were agreed:

1. In clause 2.1 the room rent mentioned in each category would be enhanced by Rs.2,000.
2. In Clause 2.1-J of the tender documents, the word "cancer" is replaced with "all type of cancer".
3. Clause 2.1-r is rephrased as "The new born would be treated from his/her own new limits from day one through reimbursement procedure".
4. In clause 2.1-u, it was added that plastic surgeries for treatment of old scars & cosmetic reasons would not be covered.
5. For Clause 2.1-u, it was added that Intra-Ocular Lens implants (Standard-Upto Rs.40,000) and cataract surgery/phaco would be covered up to hospitalization limit.
6. In clause 2.1, a sub clause (ff) was added which states that all types of implants, other than dental implants, would be covered up to the hospitalization limits.
7. In clause 2.1, a sub clause (gg) was added which states that treatments by visiting doctors would be covered.
8. In clause 2.1, a sub clause (hh) was added which states that treatment for sports related injuries would not be covered.
9. The Committee acceded to the request of State Life Insurance for providing the correct category wise data of individuals as well as age bracket-wise data.  
It was agreed that such data will be shared with all interested bidders.

  
23/10/2024

**DETAILED AGE BRACKET WISE CATEGORIZATION**

Category	(Age Bracket In Years)							Total
	01-10	11-20	21-30	31-40	41-50	51-60	60& above	
<b>A</b>	90	97	19	46	78	29	82	441
Employee	0	0	0	9	54	19	0	82
Spouse	0	0	3	37	24	6	1	71
Son	50	48	8	0	0	0	0	106
Daughter	40	49	8	0	0	0	0	97
Father	0	0	0	0	0	0	34	34
Mother	0	0	0	0	0	4	47	51
<b>B</b>	53	40	23	34	29	16	36	231
Employee	0	0	0	18	15	7	0	40
Spouse	0	0	7	16	14	2	0	39
Son	26	16	7	0	0	0	0	49
Daughter	27	24	9	0	0	0	0	60
Father	0	0	0	0	0	0	17	17
Mother	0	0	0	0	0	7	19	26
<b>C</b>	144	199	62	78	85	58	89	715
Employee	0	0	6	36	41	27	0	110
Spouse	0	1	16	41	42	6	0	106
Son	66	112	22	0	0	0	0	200
Daughter	78	86	18	1	0	0	0	183
Father	0	0	0	0	0	6	46	52
Mother	0	0	0	0	2	19	43	64
<b>Total</b>	287	336	104	158	192	103	207	1387

**SUMMARY OF AGE BRACKET WISE CATEGORIZATION**

Category	(Age Bracket In Years)							Total
	01-10	11-20	21-30	31-40	41-50	51-60	60 & above	
A	90	97	19	46	78	29	82	441
B	53	40	23	34	29	16	36	231
C	144	199	62	78	85	58	89	715
<b>Total</b>	287	336	104	158	192	103	207	1387

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23/10/2024

**INFORMATION OF EMPLOYEES AND THEIR DEPENDANTS**

The following data is based on previous year figures. Actual data would be shared at the time of award of tender. Payment would be made on actual data, therefore the Insurance Companies are required to offer their bid as per prescribed format in order to avoid any confusion and complications.

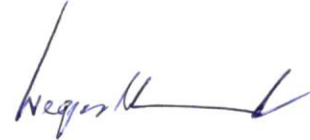
Category	Pay Group	No. of Married Employees	No. of Unmarried Employees	Spouse No.	No. of children	Parents	Total Persons
A	11 & Above	71	11	71	207	81	441
B	06-10	39	1	39	109	43	231
C	01-05	106	4	106	383	116	715
Total		196	16	192	692	246	1387



Prof: Dr. Atta Ur Rahman  
Joint Director, Convener



Mr. M. Imran Khan  
Controller Finance,  
Member



Mr. Waqar Ahmad,  
Deputy Director/Manager P&D,  
Member



Amir Zaib,  
Procurement Officer  
Secretary Cum Member



Mr. Haseeb Ahmad  
Manager Administration  
Member