

INSTITUTE OF MANAGEMENT SCIENCES PESHAWAR

PROJECT BASED JOB POSITIONS

Following positions are available for project engagement titled “Research, Outreach and Digital Innovation to Strengthen Education and Health Services for Afghan Refugees and Host Communities (EHS)”. The project is being implemented by a Centre at IMSciences Peshawar.

S#	Position (Number)	Required Qualification and Experience
1	Task Team Lead and Report Writer- (For 3 Studies)	<ul style="list-style-type: none"> MS/Phd in statistics/social/management sciences from HEC recognized Institution or well reputed International university Should have 05 years of post-qualification experience in research, report writing and capacity building
2	Technical Expert- Qualitative - (For 3 Studies)	<ul style="list-style-type: none"> MS/Phd in social/management sciences from HEC recognized Institution or well reputed International university Should have 05 years of post-qualification experience in conducting qualitative research in the context of KP
3	Technical Expert- Quantitative- (For 3 Studies)	<ul style="list-style-type: none"> MS/Phd in statistics/social/management sciences from HEC recognized Institution or well reputed International university Should have 05 years of post-qualification experience in conducting quantitative research
4	Qualitative Interviewers (KII & FGD Experts) (6 No.) - (For 2 Studies)	<ul style="list-style-type: none"> 16 years of education from HEC recognized Institution Previous experience up to two studies
5	Admin and Procurement Officer (1)	<ul style="list-style-type: none"> 16 years of education minimum from HEC recognized Institution Should have 02 years of post-qualification experience Must possess starting knowledge of GIZ and public sector procurement guidelines
6	Research Associate – Gender (1)	<ul style="list-style-type: none"> 16 years of education from HEC recognized Institution Should have 02 studies/projects worth of experience in protection/ safeguarding/ women empowerment Preference will be given to female candidate
7	Research Associate (2) - (For 2 Studies)	<ul style="list-style-type: none"> 16 years of education in social/management sciences from HEC recognized Institution Should have 02 years of experience in quantitative and qualitative research/capacity building
8	Field Coordinator (1) - (For 2 Studies)	<ul style="list-style-type: none"> 16 years of education in social/management sciences from HEC recognized Institution Should have 02 years of experience in project management / coordinator role
9	Supervisors (4) - (For 2 Studies)	<ul style="list-style-type: none"> 16 years of education in social/management sciences from HEC recognized Institution Should have 02 studies field team experience in project management / coordinator role
10	Field Monitors (3) - (For 2 Studies)	<ul style="list-style-type: none"> 16 years of education in social/management sciences from HEC recognized Institution Minimum 02 studies field team experience in monitoring
11	Listing Enumerators (6)	<ul style="list-style-type: none"> 16 years of education in social/management sciences from HEC recognized Institution Minimum 01 study field team experience in data collection. Preference will be given to final year students of IMSciences, including Afghan students
12	Data Collection Enumerators (16) - (For 2 Studies)	<ul style="list-style-type: none"> 16 years of minimum education in social/management sciences from HEC recognized Institution Minimum 01 study field team experience in data collection. Preference will be given to IMSciences students including Afghan students
13	Data Entry Operators (6) - (For 2 Studies)	<ul style="list-style-type: none"> 14 years of education minimum from HEC recognized Institution Preference will be given to IMSciences students including Afghan students, having previous data entry experience.
14	Data Entry Supervisor (1) - (For 2 Studies)	<ul style="list-style-type: none"> 16 years of education minimum from HEC recognized Institution Preference will be given to IMSciences graduate, having previous data entry experience.

15	Institutional Assessment Expert - (1)	<ul style="list-style-type: none"> • At least 16 years of education in social sciences/management sciences, development studies, public policy etc. • Have proven experience of carrying out institutional assessments in national/ sub-national context • Ready understanding of institutions involved in Education & Health Services delivery
16	PRA expert education and health assessment – (1)	<ul style="list-style-type: none"> • At least 16 years of education social sciences (anthropology, sociology, humanities etc) • Experience of education and health sector in KP • Prior experience of PRAs in KP or Pakistan.

Instructions:

- Candidates having above mentioned credentials to share their resumes on hr.ehs2021@gmail.com on or before 14th November, 2021,
- The position applied for should be mentioned in subject line.
- Short listed candidates will appear before the selection committee, along with their original documents at the Institute of Management Sciences Peshawar.
- Detailed TORs & remuneration will be shared at the time of job offer.
- Services of the selected candidates will stand terminated automatically upon the completion of the assignment/project.
- Female candidates, Afghan students, and IMSciences graduates are encouraged to apply.
- IMSciences Students in their last year are eligible to apply for some of the above positions, having the required experience.
- IMSciences reserves the right to cancel or not to fill any of the advertised post(s) without assigning any reasons, Errors, if any, are liable to rectification by the authority.

Centre Coordinator

Institute of Management Sciences Peshawar
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