# **PMFRS New Registration Manual**

### Step 1: Go to URL: http://pmfrs.hec.gov.pk

his Link				CATION C		N	
	HOME	NEW REGISTRATION	FEE REIMB	URSEMENT SCHEME DETAILS	CRITERIA & DETAILS	UNIVERSITY LIST	FAQ
City	y: Choose City	(	University: Ch	oose University 🔻	Name:	Filter Re	esult
City	y: Choose City	1	University: Ch	oose University 🔻	Name.	Filter Re	CONSIDERATION OF THE OWNER OF THE
	y: Choose City		University: Ch     entries	oose University 🔹	Name.	e final deadline f	CONCINACIÓN (
Sho	,		Onvoisity.	eose University	Th	e final deadline f	CO38236204

Incomplete: Student with this status may pursue to fill the appropriate information on the portal very carefully. Wrong email or cell number may cancel velidation

Step 2: Now, Click on the link as follows:

HIGHER EDUCATION COMMISSION STUDENTS' SERVICE PORTAL							
Номе	NEW REGISTRATION	FEE REIMBUR	SEMENT SCHEME DETAILS	CRITERIA <del>a</del> de	TAILS UNI	IVERSITY LIST	FAQS
City: Choose C	City	University: Choo	se University •	Name:		Filter Resu	ult
	Click he	ere		Th	ie final dead	line for stude	ent valid
Show 10		▼ entries			Search:		
NAME OF STUD	DENT	FATHER NAME	ENROLLMENT NO	\$ DEG	REE PROGRAM	\$ ACTI	on 🔶
For valid		select city, ι	university and e	nter your n	ame to fet		record
Eligible but Valio	dation Awaited: Stud	lent is considered el	igible and has to validate h	imself.			
Validated/Valida	ted but fee not recei	ved: Student has va	alidated his/her record.				
Incomplete: Stud	dent with this status m	nav pursue to fill the	appropriate information on	i the portal verv ca	irefullv. Wrona en	nail or cell number	mav cancel

**Step 3:** Following page will be opened. Enter your coorect CNIC and Click Submit to proceed.

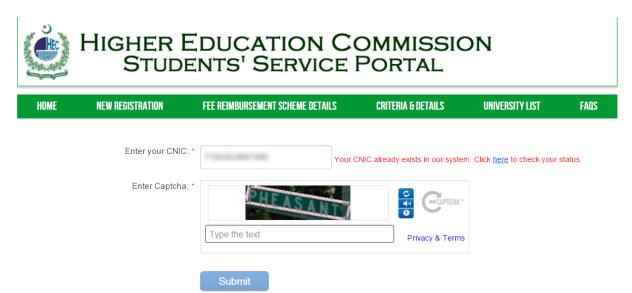
HOME	NEW REGISTRATION	FEE REIMBURSEMENT SCHEME DETAILS	CRITERIA & DETAILS	UNIVERSITY LIST	FAQS
	Enter your CNI	C: *	Enter your verified	I CNIC in this field	
	Enter Captch	a:*			
	e text you see in	Type the text	Privacy & Terms		
		Submit			
		Submit	e after completing the abo	ve details	

#### Note:

(i) If your record already exists in PMNLS you will see the following screen after entering CNIC

HIGHER EDUCATION COMMISSION STUDENTS' SERVICE PORTAL							
HOME	NEW REGISTRATION	FEE REIMBURSEMENT SCHEME DETAILS	CRITERIA & DETAILS	UNIVERSITY LIST	FAQS		
	Enter your CNIC: *	CNIC already exists in Laptop Scheme, Your	data is already populated. Pleas	e verify your phone and en	nail		
	Enter Captcha: *	Type the text Submit	Privacy & Terms				

(ii) You will see the following screen, if your CNIC already exists in the system



Step 4: Complete the form by filling the required fields

HIGHER EDUCATION COMMISSION STUDENTS' SERVICE PORTAL						
HOME N	EW REGISTRATION	FEE REIMBURSEMENT SCHEME DETAILS	CRI	ITERIA & DETAILS	UNIVERSITY LIST	FAQS
New Student Re	gistration for Fee Re	imbursement Scheme				
Personal Information	Academic Information	Verification				
	Student's CNIC *	3836836386389				
	Name *	Enter your full name		Complete all th		
	Father's Name *	Enter father's name				
	Date of Birth *	Day • Month • Year	•			
	Gender *	Select Gender	T			
	Province *	Select Domicile Province	T			
	Domicile District *	Select Domicile District	T			
Postal Address(optional)		Enter your postal address				
	City of Residence *	Select City	T			
	Employment Status *	Are you employed somewhere?	T	Please select your j	ob status	
		Click here to proceed	er com	pleting the details,	Click here	

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**Step 5:** Fill the required fields in the academic form, carefully.

HIGHER EDUCATION COMMISSION STUDENTS' SERVICE PORTAL							
HOME NI	EW REGISTRATION	FEE REIMBURSEMENT SCHEME DETAILS	CRI	TERIA & DETAILS	UNIVERSITY LIST	FAQS	
New Student Re	gistration for Fee Re	imbursement Scheme					
Personal Information	Academic Information	Verification					
	City *	Choose City	T		quired fields and enter t ta in order to avoid any	he	
	University *	Choose University	•	inconvenience			
	Campus *	Choose Campus	T				
	Degree Program *	Select Degree Program	¥				
Education Syst	em(Annual/Semester) *	Select Education System	T				
	Subject *	Select Subject	¥				
	Discipline *	Select subject first					
Registration Number *		Enter university enrollment number					
	Date of Admission *	Day • Month • Year •	•				
Proį	gram Completion Date *	Select date of admission first					
		Click here to proceed	k here	e, after filling this	form		

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Step 6: Now, verify your phone number and email id

**Note:** Wait for some time, if you didn't receive your mobile verification code immediately.

HIGHER EDUCATION COMMISSION STUDENTS' SERVICE PORTAL					
HOME NEW REGISTRATION	FEE REIMBURSEMENT SCHEME DETAILS	CRITERIA & DETAILS	UNIVERSITY LIST	FAQS	
New Student Registration for Fee Re	eimbursement Scheme				
Personal Information Academic Information	Verification				
Cell Phone * Inter your cell and email here Enter Verification Code *	Enter your cell number * You may not be able to receive verificat * SMS verification code may be received to			FAQs page.	
Email	Enter your email address * Dont register anyone on your behalf : It * Multiple registrations against same ema		CANCELLATION from sche	e code and then c eme	
Enter Verification Code *		Verify Code			
Enter Captcha: *	u7wac				
ite the text shown in the box here	Enter CAPTCHA displayed above				
	Submit Reset	e complete 3 forms, Click	bere to submit your R	edistration form	

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#### Note:

(i) When you enter the verification code and click **Verify Code** button, green borders will appear if the email and phone number is verified.

Cell Phone *	Construction of the second	
Velfering Cell Marches *	Valid Phone Number	
Verification Cell Number * Email *		Green borders indicate that the cell and email is now verified
	* Credentials will be sent within 24 to 48 hrs after Approval * Dont Validate any one on your behalf : it would lead straight	
	* Multiple validations against same email may result in CANC Valid Email.	ELLATION of validation for all records
Enter Verification Email Code *		

(ii) After clicking Submit, you will see the following page



## You have successfully registered yourself for PM Fee Reimbursement Scheme

#### **General Instructions:**

- If your record already exists in Prime Minister National Laptop Scheme, then your phone number and email id will be automatically mentioned in the verification form. In case, your email or phone number is changed then contact your focal person.
- If your record already exists in the system, then you will not be able to perform new registration as only students for FY (2015-16) are eligible for New Registration.
- Validation is not required after New Registration
- If you are not receiving mobile verification code, then please wait for at least 20 minutes