

**Sub: - Minutes of the pre-bid meeting pertaining to the "Procurement of IT Equipment" held at 12:30 PM on April 22, 2021 at IMSciences Peshawar**

The subject meeting was held under the chairmanship of the Deputy Director in Board Room on 22/04/2021 at 12:30 PM. The following members of the procurement committee and technical staff attended the meeting.

1. Mr. Waqar Ahmad (Manager P&D)
2. Mr. Imran Khan (Controller Finance)
3. Mr. Nauman Raza (Dy. Manager ERP/Systems)
4. Mr. Syed Muhammad Nadir (Network Administrator).
5. Mr. Amir Zaib (Procurement Officer).

The following companies/firms participated in the pre-bid meeting:

1. Zahid Khan, Director, ZASW Web Pvt ltd.
2. Syed Khalid Shah, Marketing Executive, EGS Pvt: Ltd.
3. Adnan Ali, Sales Account Manager, Techaccess.
4. Yousaf Kamal, Silicon Technology.
5. Usama Zahid Key Account Manager, Supernet Limited.

The Committee discussed thoroughly the tender document with participants and after a detailed deliberation the following decisions were taken with mutual consensus.

#### **Decisions:**

Following changes were made to the tender document.

1. Clause number 2 of "General Instructions" is excluded due to "Single stage- Single Envelop" procurement method.
2. Clause number 15 of "General Instructions" on page number 6 changed from **25 Working Days to 6-Weeks**. However the delivery time for Package Number 2 "Desktop Systems" and Package Number 6 "SAN Storage Array" is changed to **90 Days** on account scarcity of items in the International market due to Covid-19 & related issues.
3. In **Annexure-II** the following changes were made Package Wise.

#### **Package 1: Multimedia Projectors**

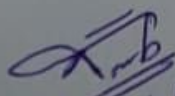
- i. The serial number 10 is changed from "Spare Items (Universal Ceiling stand with lock support , Long HDMI high quality cables 15 meters), Note the cost of spare items should be quoted separately" to "**Universal Ceiling stand with lock support with installation**"
- ii. Authorized distributor / Reseller from manufacturer is also included to participate in this package

#### **Package 2: Desktop System**

- i. Authorized distributor / Reseller from manufacturer is also included to participate in this package.

#### **Package 3: Laptop**

- i. The serial number 8 is changed from "Intel® AX201 Wi-Fi 6 (2x2)" to "**Wireless 802.11ac or higher**".

  
23/4/21

**Package 5: Kiosk Machines/Biometric Devices/Touch Screens/Allied Accessories**

i. **Item:** ZkTeco iClock 700 or Higher

**Description:** 3.5 inches color TFT screen (Minimum Specs)

ii. **Item:** OptiPlex 3080 Micro or Equivalent

**Description:** 2.5 inch 500GB 7200rpm changed to 250/256 SSD Hard Disk Drive.

iii. **Item:** Digital Screens changed to LED Screens

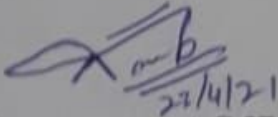
**Description:** 60" led screen, resolution FHD 1920 x 1080, 2\* HDMI ports and 2\* USB ports, remote, wall mount stand (Minimum Specs)

**Package 6: SAN Storage Array**

i. Vendor should quote SAN Storage Array as Serial Number 1

ii. And should quote "Spare Items" i.e. Dual port FC 16GBPS card for fiber channel direct connectivity with servers, Price should be quoted separately, quantity(6) as Serial Number 2

The meeting ended with the word of thanks from the chair to all the participants.



22/4/21

**Procurement Officer**  
**(IMSciences, Peshawar)**