



**INSTITUTE OF MANAGEMENT SCIENCES | PESHAWAR**  
**Financial Aid Office**

Tuesday, March 28, 2017

**IMPORTANT NOTICE**

**Procedure for Academic Record Update**  
**Under**  
**Prime Minister Fee Reimbursement Scheme**

It is to inform all applicants for Prime Minister Fee Reimbursement Scheme, whose data already exists on PMFRS Portal and want to avail another degree under the same scheme that following is the procedure of how to **'Update Academic Record'**, as per criteria of HEC. It is important to note that "New Registration" will close on **April 15, 2017**.

- Open the link <http://pmfrs.hec.gov.pk>
- Click on New Registration tab
- Enter CNIC
- System will generate a message i.e. CNIC already exists in system, proceed only if you need to update your academic details (Screenshot is attached)
- Click on Submit
- Registration form will appear, fill up the required fields and after verification click on submit
- Successfully updation of Academic Record message will appear if degree level is different

**Grants Office**