

ADMISSION POLICY 2017

Approved by the Academic Committee in its ninth meeting held on January 06, 2017

INSTITUTE OF MANAGEMENT SCIENCES PESHAWAR

**INSTITUTE OF MANAGEMENT SCIENCES
PESHAWAR**

No. IMSciences/2017/1135

January 23, 2017

NOTIFICATION

In pursuance of the decision of the Academic Committee in its 9th meeting held on 06.01.2017, it is notified for the information of all concerned that the Admission Policy has been approved by the Academic Committee to ensure merit based admission and to formalize the process of admission in IMSciences as per HEC guidelines.


Dr. Muhammad Mohsin Khan
Director

Distribution:

1. The Joint Director, IMSciences
2. The Deputy Director, IMSciences
3. All Coordinators concerned, IMSciences
4. Coordinator R&DD Dept., IMSciences
5. Deputy Manager, ERP system, IMSciences
6. Deputy Controller of Examination, IMSciences

INSTITUTE OF MANAGEMENT SCIENCES, PESHAWAR

ADMISSION POLICY 2017

- i. Admission will be open to all based upon merit and subject to the meeting of criteria irrespective of race, gender, ethnicity or socio-economic conditions.
- ii. Admissions to the undergraduate and postgraduate programs shall be made once a year; either for Fall Semester or for Spring Semester.
- iii. The number of students to be admitted in a program shall be determined by the Admission Committee at the time of admissions, on case to case basis.
- iv. All information submitted by the applicants for admission should be supported by attested copies of all relevant documents including transcripts and certificates; lack of official proof shall render a document invalid.
- v. The applicant shall remain responsible for the provision of complete, correct and timely (before the closing date) information to the Admission Office; incomplete or incorrect information will not be entertained.
- vi. Provision of false, forged or fake document(s) or such entry in the admission form shall be dealt with the prevailing laws of the land. In such a case, the applicant's request shall not be processed for admission. The admission of such an applicant shall be cancelled.
- vii. The Institute reserves the right to cancel the degree of such a candidate, at any stage, who succeeds in getting admission by submitting forged / false document(s) or making false entries.
- viii. The Institute partial scholarship will be awarded to 10 percent of the students admitted in BBA, BCS, BSSE, BS Social Sciences, BS Economics, BS (A&F), MBA (1.5, 2.5& 3.5 years), MBA, Banking and Finance, 3.5 years, MBA Islamic Banking and Finance (1.5 years), MPA, MSc Computer Sciences, MSc Economics, MSc Finance ; whereas, in case of MBA 1.5 years program, the institute's own students will be given five percent of the said 10% scholarship while the remaining five percent will be given to other students.
- ix. However, the Admission Committee reserves the right to increase, decrease or abolish the specified percentage of scholarships, on case to case basis.
- x. There will be no reserved / quota seats for admission to any program in any category at the Institute.
- xi. The eligibility requirements for admission to various programs of the Institute are enumerated in detail below:

Program Name	Eligibility Criteria	Program Duration
1. Bachelor of Business Administration 2. BS (Accounting & Finance) 3. BS Economics 4. BS Social Sciences	<p>FA/FSc or Equivalent qualifications with at least second division, securing 45% marks in aggregate.</p> <p>Qualifying the admission test and interview is compulsory. A candidate scoring less than 40% marks in the test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in HSC or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>A candidate shall be given a special credit of thirty marks for admission in each program mentioned above if he/she has studied Economics / Psychology / Computers / English Advance and Home Economics at intermediate level or has done A level.</p> <p>A candidate shall be given a special credit of sixty marks for admission in each program mentioned above if he/she has studied Economics/Psychology/Computers/English Advance in combination with each other or in combination with Statistics at intermediate level or has done A level business studies.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p> <p>The marks shall be added to the marks obtained at HSC or equivalent.</p>	4 years 8 semesters Min Cr. hrs = 130-136
1. Bachelors of Computer	FA/FSc or Equivalent qualifications with	4 years

<p>Science (BCS) 2. Bachelors of Software Engineering (BSSE)</p>	<p>Mathematics with at least second division, securing 45% marks in aggregate.</p> <p>Qualifying the admission test and interview is compulsory. A candidate scoring less than 40% marks in the test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in HSC or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>A candidate shall be given a special credit of thirty marks for admission in each program mentioned above if he/she has studied Economics / Psychology / Computers / English Advance and Home Economics at intermediate level or has done A level.</p> <p>A candidate shall be given a special credit of sixty marks for admission in each program mentioned above if he/she has studied Economics/Psychology/Computers/ English Advance in combination with each other or in combination with Statistics at intermediate level or has done A level business studies.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p> <p>The marks shall be added to the marks obtained at HSC or equivalent.</p>	<p>8 semesters Min Cr. hrs = 130-136</p>
<p>1. MBA 3.5 years 2. MBA (Banking & Finance) 3.5 years</p>	<p>Two years BSc/BA/B.Com/HND (Edexcel) or any equivalent degree.</p> <p>Qualifying the admission test and interview is compulsory. A candidate</p>	<p>3.5 years 7 semesters Min Cr. hrs = 90</p>

	<p>scoring less than 40% marks in the test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/BSc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>A candidate shall be given a special credit of thirty points for admission if he/she has studied Economics / Psychology / Computers / English Advance/Home Economics/HND at BA / BSc level or equivalent level.</p> <p>A candidate shall be given a special credit of sixty marks in the following cases:</p> <ol style="list-style-type: none"> i. If he/she has studied Economics / Psychology / Computer Science / English Advance in combination with one another at BA/BSc or equivalent level. ii. If he/she has studied Economics/ Psychology / Computers / English Advance in combination with Statistics at BA/BSc or equivalent level. iii. If he / she has done any one of the stated program such as BBA / BCS / BS Economics or BBA-IT. <p>The marks shall be added to the marks obtained at the bachelor's level or equivalent.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
<p>1. MBA 1.5 years (Morning & Evening)</p> <p>2. MBA (Banking &</p>	<p>Candidates possessing a 4 years bachelor degree in Business Administration of at least 130 credit hours or 2 years Bachelor</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>

<p>Finance) 1.5 years</p>	<p>of Business Studies of at least 60 credit hours and a minimum CGPA of 2.5 are eligible to apply.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission. However, the Institute graduates are exempted from the requirement of test and interview.</p> <p>Candidates who have secured at least 40% in the NTS-GAT General are also eligible to apply.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
<p>MBA (Islamic Banking & Takaful) 1.5 years</p>	<p>Candidates with a BBA (Hons) of least 130 credit hours and a minimum of 2.5 CGPA and candidates with a BBS (2 years) of at least 60 credit hours and a minimum of 2.5 CGPA are eligible to apply. Candidates with any other type of 16 years Business and Islamic Law/Economics related subjects can also be considered for the admission to MBA Islamic Banking and Takaful.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission. However, the Institute graduates are exempted from the requirement of test and interview</p> <p>Candidates who have secured at least 40% in the NTS-GAT General are also eligible to apply.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
<p>MBA 2.5 years (Evening)</p>	<p>16 years non business degree MSc/MA/MBBS/BSc/BE (engineering) /BSc (Agriculture)/LLB/4 years BA/BS</p>	<p>2.5 years 5 semesters Min Cr. hrs = 66</p>

	<p>program or any other equivalent education as endorsed by the HEC having at least second division, securing 45% marks in aggregate are eligible to apply.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-GAT General are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in MA/MSc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
<ol style="list-style-type: none"> 1. MSc Finance 2. MSc Applied Economics 3. Master of Public Administration (MPA) 	<p>Candidates with a BA/BSc, B.Com, BBA or equivalent qualification and having at least second division, securing 45% marks in aggregate are eligible to apply.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/B.Sc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>2 years 4 semesters Min Cr. hrs =60-66</p>

<p>MSc Computer Science</p>	<p>BSc degree or equivalent qualification with Computer Science or Mathematics as an elective subject, having at least second division, securing 45% marks in aggregate are eligible to apply.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/B.Sc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks</p>	<p>2 years 4 semesters Min Cr. hrs = 72</p>
<p>Master of Public Health (MPH)</p>	<p>Admission in MPH will be purely on merit basis. Proposed order of preference:</p> <ol style="list-style-type: none"> 1. Doctors (degree holders in Medicine/ Dentistry) at least 2nd division in following positions: <ol style="list-style-type: none"> a. Govt. /autonomous organization. b. National./international NGOs 2. Medical staff other than above i.e doctors) including paramedical, nursing, and other auxiliary staff employed in management positions of the above organizations. 3. MA/Postgraduate/ Diploma/BA degree holder, at least 2nd division, employed in the above positions and having qualifications in area related to Health, Public administration, Business Administration, Economics, Sociology, Mass Communications, Journalism,, social work, or pharmacy with a at least 3 years experience. 4. In case of vacant seats, inexperienced 	<p>2 years 4 semesters Min Cr. hrs = 60-66</p>

	<p>candidates may also be considered.</p> <p>Qualifying the admission test and interview is compulsory. Candidates scoring less than 40% marks in test and interview will stand disqualified for admission.</p> <p>Candidates who have secured at least 40% in the NTS-NAT are also eligible to apply.</p> <p>The merit of a candidate shall be measured by a 50 % weight age to the marks obtained in BA/BSc or equivalent, 40 % to the marks obtained in the written test, and 10% to the marks obtained in the interview.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
MS- Management	<p>16 years of education in the relevant disciplines with a 3.0 CGPA or 60 % marks in annual system (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program in the relevant field) from any HEC recognized institution/University.</p> <p>Qualifying the NTS-GAT general test/Institute's own test or any other test required by the HEC with 50% marks and interview is mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
MS-Project Management	<p>16 years of education in any discipline such as Law, Engineering, Medicine, Science, or Management (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p> <p>Qualifying the NTS-GAT general test/Institute's own test or any other test</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>

	<p>required by the HEC with 50% marks and interview is mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
MS- Computer Science	<p>4 year BCS/BIT/BE or BS (Telecom, Electrical, Electronics) with at least 3.0 CGPA or 2 years Masters degree in Computing/IT/(awarded after 2 years BSc) with a 3.0 CGPA (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p> <p>Qualifying the NTS-GAT general test/Institute's own test or any other test required by the HEC with 50% marks and interview is mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
MS-Information Technology	<p>4 years BCS/BIT/BE or BS (Telecom, Electrical, Electronics) with at least 3.0 CGPA or 2 years Masters degree in Computing/IT/(awarded after 2 years BSc) with a 3.0 CGPA(with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p> <p>Qualifying the NTS-GAT general test/Institute's own test or any other test required by the HEC with 50% marks and interview is mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
MS- Economics	<p>BSc Economics with a 3.0 CGPA or MSc Economics, MSc Applied Economics with a 3.0 CGPA (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>

	<p>Passing marks in NTS-GAT general test.</p> <p>Qualifying the NTS-GAT general test/Institute's own test or any other test required by the HEC with 50% marks and interview is mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	
MS- Development Studies	<p>Sixteen (16 years of education in any related discipline such as Arts and Humanities, Social Sciences, Law, Economics, Public Administration, Environmental Sciences, Business and Management Sciences, and Commerce with a 3.0 CGPA (with a minimum of 130 credit hours in Bachelors and 60 credit hours in the Master program) or 60% aggregate marks in annual system from any HEC recognized university/institute. Passing marks in NTS-GAT general test.</p> <p>Qualifying the NTS-GAT general test/Institute's own test or any other test required by the HEC with 50% marks and interview is mandatory for admission.</p> <p>The Hafiz Quran shall be given a special credit of 20 marks.</p>	<p>1.5 years 3 semesters Min Cr. hrs = 30</p>
PhD Management, Computer Science, Economics, Islamic Business and Finance	<p>MS/MPhil (with thesis) degree or 18 years of education in a subject relevant to the field of study with consistently good academic record and a minimum of 60% marks in the annual system or CGPA of 3.0 out of 4.00 in the semester system. 60% marks in GAT subject Test/ Institute's own test or any other test required by the HEC. Registrations are offered in the PhD programs throughout the year</p> <p>Students who have done MS without thesis may be considered for admission in the PhD program, if he/ she has published a research paper in HEC recognized journal as a principal author.</p>	<p>Min 3 years, Max 8 years, Min Cr. hrs =54</p>

GENERAL INSTRUCTIONS:

1. Those applicants who have a valid NTS score will not be required to appear in the test; however they can take the Institutes ETEA Test to improve their score.
2. Appearance and Qualifying of the Written Test & Interview separately are compulsory requirements for Admission.
3. All candidates will be provided Entrance Slip for appearing in the Test. Candidates without the Entrance Slip shall not be allowed to enter the Examination Hall/Premises.
4. All the candidates must take care of their Entrance Slip. In case the Entrance Slip is misplaced, the candidate can get its duplicate copy from the Admission Office of the Institute on payment of prescribed charges.
5. All Original Documents shall be verified at the time of Admission. Students are required to attach only their relevant Provisional Certificates & DMCs and 3 passport size photographs with the Application Form. The candidate shall write his/her name and father's name at the back of the photographs.
6. The Documents once submitted with Admission forms shall not be returned.
7. No separate call letters are issued to the candidates for the Test. All Information regarding Admission shall be displayed on the Institute's Notice Board and Website.
8. The Institute does not accept any responsibility to entertain the admission forms sent by Post.
9. Prospectus along with Application Forms and Sample Question Papers for the Entry Test can be obtained from the office of the Institute on payment of prescribed amount (non - refundable) towards the cost of Prospectus, Application Forms, Sample Test Paper, Test Administration, Grading and Application processing etc.
10. The Venue of the Written Test shall be notified on the Institute's Notice Board and Website.
11. Hostel accommodation may be provided to the students subject to the availability of seats.
12. Students are not allowed to bring Mobile Phone to the Examination Hall.

13. The marking of the examination will be conducted through computer based checking.
The Educational Testing and Evaluation Authority (ETEA), Khyber Pakhtunkhwa will conduct the marking of the test.